**Annex F-Statement of Works**

**Consultancy for the Development of one pilot SME-based and tutor-based dual VET scheme in the wood craft industry sector in West Georgia through international and national partnerships**

The ***Danish Refugee Council (DRC)***is inviting legally registered companies/organizations to participate in tendering for consultancy service for the Development of one pilot SME-based and tutor-based dual VET scheme in the wood craft industry sector in West Georgia through international and national partnerships. The duration of the assignment is 14 months, from May 2021 till June 2022.

The Present Invitation to Bid (ITB) falls under the project ***“Economic Participation, Housing and Social Infrastructure for IDPs and Host Communities”*** executed by DRC as an Implementing Agency with funds from the German Bank KfW (Kreditanstalt für Wiederaufbau) in the framework of the German financial cooperation with the Republic of Georgia. The whole project is implemented under the auspices of the Georgian Ministry of IDPs from the Occupied Territories, Health, Labor and Social Affairs, through its LEPL ‘IDPs, Eco-Migrants and Livelihoods Agency’.

**Introduction**

The Danish Refugee Council assists refugees and internally displaced persons across the globe: we provide emergency aid, fight for their rights, and strengthen their opportunity for a brighter future. We work in conflict-affected areas, along the displacement routes, and in the countries where refugees settle. In cooperation with local communities, we strive for responsible and sustainable solutions. We work toward successful integration and – whenever possible – for the fulfilment of the wish to return home.

The Danish Refugee Council was founded in Denmark in 1956 and has since grown to become an international humanitarian organization with more than 7,000 staff and 8,000 volunteers. Our vision is a dignified life for all displaced.

All our efforts are based on our value compass: humanity, respect, independence and neutrality, participation, and honesty and transparency.

Since 1998, programmes in Georgia are designed through a “protection lens”, ensuring that all activities integrate protection principles. As such, we will continue to work on expanding our knowledge and ensure durable solutions are provided to IDPs, returnees and host communities, and as well as make IDPs, returnees, host communities and persons in a refugee-like situation aware of and actively claim their rights, through legal assistance and awareness raising.

The main DRC donors in Georgia in 2021 are the KfW, GIZ, UNHCR, UNDP and the European Union while fundraising efforts have been undertaken with other donors which could potentially effect priorities, the scope of work and tasks related to this particular assignment.

In Georgia, the programmes focus on the following core sectors of intervention in line with DRC mandate to provide durable solutions to displaced populations of concern:

* Livelihoods (self-reliance, small-business and SME development, VET, work placement etc.)
* Shelter and small-scale infrastructure (construction and rehabilitations work)
* Access to education and community services
* Access to rights and basic freedoms/protection (legal aid assistance)
* Technical assistance to the Government in support of IDP integration in all its dimensions

1. **Background of assignment**

Among multiple projects, DRC is currently implementing one KfW–funded (German Reconstruction and Development Bank) project “Economic Participation, Housing and Social Infrastructure for IDPs and Host Communities” with the aim to address the critical protection issues pertaining to IDP integration in Georgia, in terms of access to social services and education, the enjoyment of livelihood opportunities, and provision of adequate durable housing solutions for IDPs. The project in close cooperation with the Ministry of IDPs from the Occupied Territories, Health, Labor and Social Affairs targets the mixed communities IDPs as well as conflict affected local population in underserved rural areas of West and East Georgia.

In the framework of the project, DRC envisions specifically to implement VET-related activities with the aim to improve vocational training quality in one pilot sector and encourage youth to make wider use of vocational learning opportunities as part of a life-long learning approach. This is to be achieved specifically by offering through international partnership in France a tailored support to the development of VET curriculum in the traditional wood-crafts sector in West Georgia. This specific action will be implemented in close cooperation with identified VET colleges through international formalized partnerships in France to take advantage of proven international experiences, lessons learned, and best practices.

The project overall aims to offer to Georgia longstanding and sustainable region-specific activities which effectively will contribute to the promotion of the woodcrafts sector in WG, skills development and employment.

**Duration and proposed timeframe:** The duration of the assignment is 14 months, from May 2021 till June 2022.

**Consultancy fee:** The Bidder shall indicate the expected fee for the required service in EUR, including all costs related to the assignment through the filled and signed RFQ form (attached). Payment will be done in accordance with the below listed deliverables.

1. **Objective of the Assignment**

The Overall objective of the Consultancy is to enhance lifelong learning opportunities and provide entrepreneurship basic competences to youth IDPs and non-IDPs in West Georgia using the wood craft industry sector as one pilot and promising market segment. While using work-based learning and dual VET education as a core principle, the Consultancy is to be achieved through the establishment of international partnerships with VET colleges and expert agencies in France and one VET college as pilot in West Georgia to foster employment and increase employability in the identified pilot sector.

As **Specific objectives**, the Consultancy shall:

1) Roll out and implement of a triangular partnership framework between VET expert institutions in France, one VET college in West Georgia and identified SMEs in the regions to create a conducive environment for dual-VET education, promoting entrepreneur-led tutoring and mentoring. This is to be performed with the technical assistance of DRC which will allocate some resources to facilitate the coordination process in Georgia when applicable and needed;

2) Provide guidance and technical support to the national VET partners both in France and in West Georgia for the development of one full-fledged market-based and contextualized VET curriculum, along tailored topics in the wood craft sector as a pilot, through the constitution of expert groups, the organization of study visits and experience-sharing events;

3) Facilitate the effective roll out the developed dual VET education-based curriculum through capacitation of tutors from the business and public education sector as a solid basis for sustained work-based learning.

1. **Scope of works and activities**

The identified international partner in France will undertake the following **activities**:

**Activity 1: Mapping of local needs and capacities of the sector in West Georgia**

* Sub-activity 1.1: To conduct one desk research/study on the French experience and best practices with a focus on the specificities of Nouvelle Aquitaine region along the VET woodcraft industry sector with attention to lifelong learning skills.

​**Activity 2: Identification of respective expertise in France for replication and adaptation of VET practices in wood craft industry sector in West Georgia**

* Sub-activity 2.1: To organize technical webinar between all the actors involved in the project in France and in Georgia;
* Sub-activity 2.2: To organize the visit of French experts to Georgia to complete and confirm the diagnosis;
* Sub-activity 2.3: As part of an overall technical assistance framework, to conduct of one ***Induction Study Visit to France*** over at least 5 full days for Georgian Partners (up to 5 representatives of VET college and independent VET curriculum development experts) to capture the ecosystems at large;
* Sub-activity 2.4: to conduct of one first ***strategic Technical Workshop*** with the participation of French and Georgian VET experts (at least 5 full days in total) in West Georgia. The objective is here to establish an Expert Group and agree on modalities of cooperation and adopt a detailed roadmap including a curriculum development plan. The organization of this first Technical Workshop will be also assisted by DRC in close collaboration with the VET college that will mobilize Georgian experts in the desired sector. DRC may reach out to practitioners interested in being associated to strategy development as well for their inclusion in the process.
* Sub-activity 2.5: to conduct of one ***Technical Study Visit to France*** for up to 10 technicians/practitioners. This will practically allow to analyze and apprehend comprehensively curricula development procedures and standards in France for further replication and adaption to Georgia (3-4 days on a 12-days visit). The visit will be combined with a “refresher” training session over 8-9 days and thus will include not only experts on curricula development but extend participation to trainers/practitioners from the VET sector or SME sector;
* Sub-activity 2.6: to facilitate an ***effective sharing of respective French educational resources*** (curricula, standards and ToT) with Georgian partners with the analysis and comparison with local standards;
* Sub-activity 2.7: to conduct, as a follow up of the review of existing resources, of ***different need-based ad hoc workshops*** in West Georgia with employers, field specialists, associations, regional college representatives including Shota Meskhia State University in Zugdidi Municipality. This will serve as the basis for the development of the future VET programs in the sector of wood crafts industry. This is to allow to review and develop programs and modules; to integrate of general component into programs; to develop guidelines; to develop learning plans; to determine the technical specifications of consumables and equipment for the trainings and other important issues for curricula development.
* Sub-activity 2.8: to finalize the ***curricula development for modular courses***, incorporating the French expertise and know-how in consultation and close partnership with key players the business sector.

**Activity 3: Capacity building of teachers/trainers and other relevant practitioners in targeted VET direction in order to formalize the partnerships between Georgian and European professionals with the participation of private sector actors**

* Sub-activity 3.1: to conduct one comprehensive ***Training of Trainers (ToT)*** visit for Georgian practitioners (teachers, trainers and SME specialists) to France in the form of re-qualification/deployment over 2 weeks in the wood craft industry sector. This will take place in respective VET colleges in France;
1. **Required Deliverables**
* To conduct a desk research and provide a report on the French experience and best practices on Woodcrafts industry;
* To organize technical webinar between all the actors involved in the project in France and in Georgia;
* To organize the visit of French experts to Georgia;
* To conduct 5-day Induction Study Visit to France for Georgian Partners;
* To conduct 5-day strategic Technical Workshop with the participation of French and Georgian VET experts in Georgia;
* To conduct one Technical Study Visit to France for up to 10 technicians/practitioners;
* To facilitate an effective sharing of respective French educational resources (curricula, standards and ToT) with Georgian partners;
* To conduct different need-based ad hoc workshops in West Georgia;
* To finalize the curricula development for modular courses;
* To conduct ToT trainings for Georgian practitioners in woodcrafts sector.
1. **Required Qualifications and Experience**

DRC is seeking applications from the qualified companies based in France with a minimum of the following qualifications and experience:

* Proven track record on VET curricula and manual development and/or working on VET-related programs, preferably in woodcrafts industry;
* Proven experience working on similar assignments for international organizations/ international partnerships;
* At least 5 years of experience in designing or delivering the vocational education trainings and providing technical advices preferably in woodcrafts industry.